Washington State
Liquor Control Board

August 31, 2006

The Information Services Board
Ms. Tracy Guerin
Liaison to the Board
PO Box 42445
Olympia, WA 98504-2445

Subject: Information Services Board Policy Confirmation Letter

This letter confirms the Liquor Control Board's commitment to managing technology as a strategic asset and safeguarding IT resources as a member of the state government network. To that end, the agency continues to progress towards full compliance with ISB policies and standards.

The following activities were conducted in fiscal year 2006:

- The agency updated its strategic business plan. IT strategies were an integral part of the business planning process.

- The Information Technology Portfolio was reviewed and updated with actual projects and prospective initiatives for the upcoming 2007 - 2009 biennium. The portfolio can be viewed at www.liq.wa.gov/itportfolio.

- The IT Security Program was reviewed and several improvements are in progress in preparation for the independent security audit, which is scheduled for completion before October 6, 2006.

- The IT infrastructure is undergoing significant changes with the replacement of its enterprise business server and the implementation of the statewide wide-area network to retail liquor stores. As these changes are implemented, the Disaster Recovery/Business Resumption Plan will be reviewed and updated.

In addition, the Liquor Control Board has participated in the state-sponsored enterprise business continuity project, the enterprise business portal project and financial roadmap project.

If there are any questions regarding these materials, please contact Randy Simmons, Financial/IT Division Director at 664-1671.

Sincerely,

Pat Kohler

Pat Kohler
Administrative Director, Liquor Control Board

PK:lkr

CC: Randy Simmons, Director, Financial/ITS Division, LCB
         Andy Marcelia, Department of Information Services
         Craig Wilson, Deputy Director, ITS Division, LCB